IQAC ACTION TAKEN REPORT 2020-21

Action Plan	Action Taken	Endorsed On (Date)	Meeting Reference No
Criterion I - Curricular Aspects			
Review and update the curriculum by integrating online certificate and bridge courses	Evaluated and updated the curriculum including online certificate and bridge courses.	25-05-2020	KFASC/IQAC/MINUTES/01/2020-21/2020
Implement innovative online teaching methodologies like supplemental, experiential, participative learning, and problem-solving	Discussed and implemented effective teaching methods for online classes using LMS.	25-05-2020	KFASC/IQAC/ MINUTES/01/2020-21/2020
Establish collaborations with national, international institutions by June 2021 to facilitate online academic exchange programs	Initial discussions held with potential institutions for online academic exchange programs.	1/7/2020	KFASC/IQAC/ MINUTES/02/2020-21/2020
Implement a feedback system in the form of online student feedback on curriculum, parent, student, alumni feedback on staff performance	Initiated online feedback collection using Google Forms for continuous improvement.	1/7/2020	KFASC/IQAC/MINUTES/02/2020-21/2020

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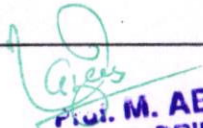
Provide additional online resources and support for slow learners, and offer online advanced learning opportunities for motivated students	Identified and provided resources for both slow and advanced learners through online platforms.	25-05-2020	KFASC/IQAC/MINUTES/01/2020-21/2020
Strengthen the cloud-based language lab for online language learning	Upgraded the cloud-based language lab for better online language learning and proficiency.	25-05-2020	KFASC/IQAC/MINUTES/01/2020-21/2020
Offer new online courses focusing on skill-building and adapting to the changing job market	Introduced new online courses aimed at skill development and adapting to job market changes.	25-05-2020	KFASC/IQAC/MINUTES/01/2020-21/2020

Criterion II - Teaching, Learning, and Evaluation

Organize biannual online workshops on effective pedagogy, assessment methods, and curriculum design for faculty members	Organized faculty training sessions from June 1 to June 9, 2021, focusing on online pedagogy and curriculum design.	25-05-2020	KFASC/IQAC/ MINUTES/01/2020-21/2020
Use online surveys or feedback forms to create a safe space for students to express their opinions without fear of judgment	Implemented online surveys for gathering student feedback in a safe and anonymous manner.	1/7/2020	KFASC/IQAC/MINUTES/02/2020-21/2020
Implement student-centered teaching-learning methods, including experiential and participative learning	Integrated student-centered and participative learning methodologies in online classes.	4/1/2021	KFASC/IQAC/ MINUTES/03/2020-21/2020

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Prepare and adhere to an academic calendar and teaching plans	Adhered to the academic calendar and teaching plans, ensuring structured online learning.	25-05-2020	KFASC/IQAC/ MINUTES/01/2020-21/2020
Evaluate students' learning levels and identify slow and advanced learners through online assessments	Conducted online assessments to identify student learning levels and tailored support accordingly.	25-05-2020	KFASC/IQAC/MINUTES/01/2020-21/2020
Implement Experiential Learning (PEL) to identify areas for improvement	Utilized online experiential learning tools to identify areas for student improvement.	4/1/2021	KFASC/IQAC/ MINUTES/03/2020-21/2020

Criterion III - Research, Consultancy, and Extension

Encourage faculty members to pursue higher education, attend virtual conferences, and publish research papers	Faculty members attended virtual conferences and published research papers, achieving professional development goals.	25-05-2020	KFASC/IQAC/MINUTES/01/2020-21/2020
Organize webinars, online guest lectures, and virtual workshops featuring renowned academicians and industry experts	Organized online guest lectures and webinars featuring distinguished academicians.	25-05-2020	KFASC/IQAC/ MINUTES/01/2020-21/2020

Criterion IV - Infrastructure and Learning Resources

Upgrade classrooms with modern audio-visual equipment and digital resources by June 2021	Evaluated and started upgrading classrooms with modern audio-visual and digital resources.	25-05-2020	KFASC/IQAC/MINUTES/01/2020-21/2020
Enhance the D Space library with additional books, journals, and other digital resources by September 2020	Enhanced the D Space library with new digital resources for students and faculty.	1/7/2020	KFASC/IQAC/MINUTES/02/2020-21/2020
Upgrade cloud-based dedicated language lab to facilitate language learning and proficiency development by December 2020	Upgraded the cloud-based language lab to enhance online language learning experiences.	25-05-2020	KFASC/IQAC/MINUTES/01/2020-21/2020
Create a flexible, technology-enabled learning environment to support remote learning and collaboration by March 2021	Created and implemented a flexible, technology-enabled learning environment for remote education.	4/1/2021	KFASC/IQAC/ MINUTES/03/2020-21/2020
Enable access to D Space Library module at home	Provided students and faculty with remote access to the D Space Library module.	1/7/2020	KFASC/IQAC/MINUTES/02/2020-21/2020

Criterion V - Student Support and Progression

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Continue with the mentorship program by January 2021 to provide academic and career guidance to students	Continued and expanded the mentorship program for academic and career guidance.	1/7/2020	KFASC/IQAC/MINUTES/02/2020-21/2020
Organize semester skill development workshops focusing on communication, critical thinking, and employability skills	Conducted skill development workshops focusing on communication, critical thinking, and employability.	25-05-2020	KFASC/IQAC/MINUTES/01/2020-21/2020
Encourage participation of students in extracurricular activities, such as literary clubs, debate societies, and creative writing competitions	Encouraged and facilitated student participation in various online extracurricular activities.	4/1/2021	KFASC/IQAC/ MINUTES/03/2020-21/2020
Offer scholarships and financial aid by alumni and staff to meritorious and economically disadvantaged students	Opened applications for scholarships and financial aid, supported by alumni and staff.	1/7/2020	KFASC/IQAC/MINUTES/02/2020-21/2020

Criterion VI - Governance, Leadership, and Management

Develop a comprehensive strategic plan that outlines the department's mission, vision, and goals	Drafted and initiated the development of a strategic plan outlining the department's mission and vision.	1/7/2020	KFASC/IQAC/MINUTES/02/2020-21/2020
Enhance advisory committee to overview Experiential Learning through Value and Skill based Courses	Enhanced the advisory committee to oversee value-based courses and experiential learning initiatives.	4/1/2021	KFASC/IQAC/ MINUTES/03/2020-21/2020
Develop a mentoring program for new faculty members to promote professional development and leadership skills	Developed and implemented a mentoring program for new faculty members focusing on professional development.	1/7/2020	KFASC/IQAC/MINUTES/02/2020-21/2020

Criterion VII - Institutional Values and Best Practices

Promote a culture of inclusivity, gender sensitivity, and social responsibility through virtual seminars and webinars	Organized virtual seminars and webinars promoting inclusivity, gender sensitivity, and social responsibility.	4/1/2021	KFASC/IQAC/ MINUTES/03/2020-21/2020

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Adopt inclusive and learner-centered teaching methods catering to diverse student needs	Adopted inclusive and learner-centered teaching methods for both online and offline classrooms.	25-05-2020	KFASC/IQAC/ MINUTES/01/2020-21/2020
Foster a culture of transparency, accountability, and continuous improvement through online evaluations and feedback	Implemented online evaluations and feedback mechanisms to foster transparency and continuous improvement.	1/7/2020	KFASC/IQAC/MINUTES/02/2020-21/2020
Ensure that academic and administrative processes are efficient, effective, and transparent using technology	Ensured efficiency and transparency in academic and administrative processes through the use of online systems and virtual meetings.	4/1/2021	KFASC/IQAC/ MINUTES/03/2020-21/2020

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