

SCHOLARSHIP COMMITTEE MINUTES

Date: August 5, 2019

Time: 10:00 AM

Venue: Principal's Office, KFASC

Agenda:

1. Notification of Scholarships by the Committee
2. Publication of Eligibility Criteria
3. Declaration of Scholarship Amounts
4. Assistance with New Central/State Scholarships
5. Support for Scholarship Retention Programme
6. Any Other Business

Attendees:

- Principal (Prof.M Abdul Azeez (Chair Person)
- T Moideenkutty (Secretary, Farook Educational Society)
- Scholarship Support Advisor (Mohammed Faris. T (Sr. Assistant)
- PTA Representative (Abdul Majeed K (PTA Vice President))
- Staff Club Representative (Mujeeb TP (Staff Secretary)
- Alumni Association Representative (Adhil K (Secretary, Alumni Association)
- Suhail K P (NSS Programme Officer)
- Sameera (Clerk)
- Febina (Clerk)

Minutes:

1. **Notification of Scholarships:**
 - The scholarship committee resolved to notify all scholarships available for the 2019-2020 academic year. Notifications will be issued through all official channels.
2. **Publication of Eligibility Criteria:**
 - The committee finalized the eligibility criteria for all scholarships. These criteria will be published on the college website and notice boards.
3. **Declaration of Scholarship Amounts:**
 - The scholarship amounts were confirmed as follows:
 - KFASC Merit Cum Means Scholarships: ₹2500 per student
 - PTA Scholarship Supports: ₹2500 per student (five students per discipline)
 - Staff Club Excellence Award: ₹1000 per student
 - KFASC Alumni Scholarships: ₹1000 per student
 - KFASC Endowment Scholarships: As per available endowments
 - KFASC Freeship Programme: Full fee waiver for certificate courses
4. **Assistance with New Central/State Scholarships:**

- A help desk will be established to assist students in applying for new scholarships.

5. Scholarship Retention Programme:

- Scholarship Support Advisors will assist students in retaining their scholarships.

6. Any Other Business:

- The committee discussed the potential for expanding scholarship opportunities for students with exceptional needs.

Action Items:

- Issue scholarship notifications and publish eligibility criteria.
- Establish a help desk for new central and state scholarships.
- Assign Scholarship Support Advisors.

Adjournment: The meeting was adjourned at 11:15 AM. The next meeting is scheduled for November 6, 2019.