



KOTTAKKAL FAROOK **ARTS & SCIENCE COLLEGE**

KOTTAKKAL, PARAPPUR P.O, MALAPPURAM DISTRICT, KERALA, 676503

ADMISSIONS POLICY

ADMISSIONS POLICY FOR KOTTAKKAL FAROOK ARTS AND SCIENCE COLLEGE

1. Admission is conducted as per the university schedule under a single window system.
2. Candidates must register online through the university's online facility and obtain a CAP (Centralized Allotment Process) ID.
3. For merit seats, candidates apply online to the university under the Single Window system, and admission is based on university allotment.
4. For management seats, candidates likely apply directly to the college using a prescribed application form.
5. Selected candidates are called for an interview and must produce the following documents: a. CAP registration form b. Payment receipt of Mandatory Fee c. Original certificates (SSLC, +2) d. Transfer Certificate (TC) and Conduct Certificate from the last institution attended, e. 4 copies of passport-size color photographs

Eligibility:

- For Undergraduate Programs: Candidates must have passed Higher Secondary education (10+2) conducted by a recognized board or an equivalent examination.
- For Postgraduate Programs: Candidates must have completed an undergraduate program from a recognized university or an equivalent examination.

Standard Operating Procedures for Admissions

1. Online Registration:
 - Candidates must register online through the university's online facility.
 - Obtain a CAP (Centralized Allotment Process) ID.
2. Application Process: a. For Merit Seats:
 - Apply online to the university under the Single Window system.
 - Wait for allotment from the university.
- b. For Management Seats:
 - Obtain the prescribed application form from the college office.
 - Pay the application fee (assumed to be similar to the mentioned Rs. 200/-).
 - Complete and submit the application form to the college.
3. Selection Process:
 - For merit seats, await university allotment.
 - For management seats, the college will review applications and select candidates.
4. Interview:
 - Selected candidates will be called for an interview.
5. Document Submission: Candidates must bring the following documents to the interview/admission:
 - CAP registration form
 - Payment receipt of Mandatory Fee
 - Original certificates (SSLC, +2)
 - Transfer Certificate (TC) from the last institution attended

- Conduct Certificate from the last institution attended
 - 4 copies of passport-size color photographs
6. Verification:
- College staff will verify all submitted documents.
 - Ensure all eligibility criteria are met.
7. Fee Payment:
- Upon successful verification, candidates must pay the required fees.
8. Admission Confirmation:
- After fee payment and document verification, the admission is confirmed.
 - The candidate is officially enrolled in their chosen program.
9. Orientation:
- Newly admitted students attend an orientation program (if applicable).
10. Class Commencement:
- Students begin attending classes as per the college schedule.

Eligibility Verification:

- For Undergraduate Programs: Verify completion of Higher Secondary education (10+2) from a recognized board or equivalent.
- For Postgraduate Programs: Verify completion of an undergraduate program from a recognized university or equivalent.



UNIVERSITY OF CALICUT

SEAT SPLITUP - UG : 2024 - 25

KOTTAKKAL FAROOK ARTS AND SCIENCE COLLEGE (UNAIDED), CHANGUVETTY, PARAPPUR, KOTTAKKAL

No	Course	OPEN	SC	ST	ETB	MU	LC	OBX	OBH	EWS	SP	PwD	LD	SSQ	COM	MGMT	TOTAL
1	BA ENGLISH LANGUAGE AND LITERATURE HONOURS	19	2	1	3	2	1	0	2	0	2	3	1	3	0	31	70
2	BA ECONOMICS HONOURS	19	2	1	3	2	1	0	2	0	2	3	1	3	0	31	70
3	BA POLITICAL SCIENCE HONOURS	19	2	1	3	2	1	0	2	0	2	3	1	3	0	31	70
4	BACHELOR OF BUSINESS ADMINISTRATION HONOURS	17	2	1	2	2	1	0	1	0	2	3	1	1	0	27	60
5	B.Sc PHYSICS HONOURS	15	2	0	2	2	0	0	1	0	2	2	1	1	0	23	51
6	B.Sc MATHEMATICS HONOURS	17	2	0	2	2	0	0	1	0	2	2	1	1	0	24	54
7	B.Sc BOTANY HONOURS	10	1	0	1	1	0	0	1	0	2	1	1	1	0	15	34
8	B.Com HONOURS (EXISTING SPECIALISATION COMPUTER APPLICATION)	20	2	1	3	2	1	0	2	0	2	3	1	1	0	32	70
9	B.Com HONOURS (EXISTING SPECIALISATION FINANCE)	20	2	1	3	2	1	0	2	0	2	3	1	1	0	32	70
10	B.Com HONOURS (EXISTING SPECIALISATION TRAVEL AND TOURISM)	13	2	0	2	2	0	0	1	0	2	2	1	1	0	20	46

Total : 595

OPEN (General), SC (Scheduled Caste), ST (Scheduled Tribes), ETB (Ezhava/Thiyya/Billava), MU (Muslim), LC (Latic Catholics other than Anglo-Indians), OBH (Other Backward Hindu), OBX (Other Backward Christians), EWS (Economically Weaker Section), SP (Sports), PWD (Persons with Disabilities), LD (Lakshadweep), SSQ (Special Sports Quota), COM (Community), MGMT (Management)