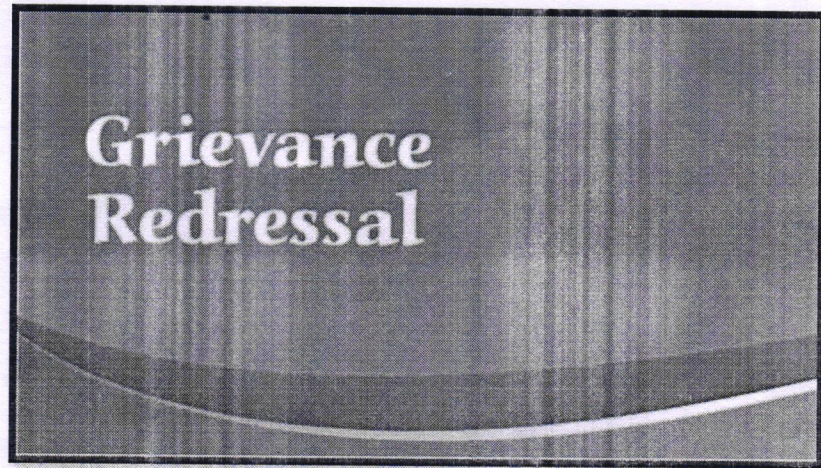
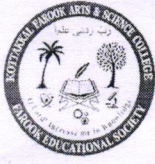


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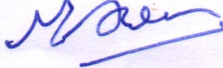
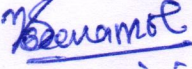
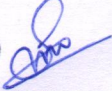
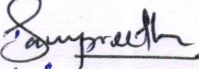
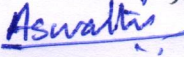
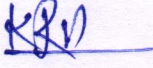

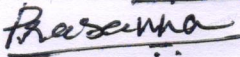
MEETING MINUTES
GRIEVANCE REDRESSAL
2022-23



KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE

PARAPPUR P.O, KOTTAKKAL, MALAPPURAM DISTRICT, KERALA, 676503

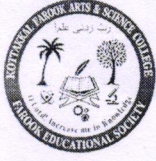
Meeting 1:

- **Date:** 10th September 2022
- **Venue:** Conference Room, Main Block
- **Members Present:**
- **Chairperson:** SREENATH.M (Head, Department of English)
- **Convenor:** MOHAMMED LABEEB M (Vice Principal) 
- **Members:**
 1. BEENAMOL (Staff Secretary) 
 2. HANEEFA K.T (office supdt)
 3. SARIKA .M (HOD, Department of English) 
 4. SAMPREETH. PM. (HOD, Department of political science) 
 5. ASWATHY K.T..(HOD department of economics) 
 6. SHAMSHEER .K. (HOD department of economics)
 7. KRISHNENDU 2nd BBA (Elected Student Representative, College Union) 
 8. MUJEEB ,TP.(HOD Department Of Commerce) 
 9. PRASANNA.KT (chairperson WDC) 
 10. USMAN KUTTY PARAVAKKAL. (President FES)
- **Quorum:** 8 members present
- **Agenda:**
 - Review of previous year's outcomes.
 - New academic year's planning.
- **Discussion Points:**
 - Reviewed successful implementation of security measures.
 - No grievances carried over.
- **Outcomes:**
 - Planned regular security audits.
 - Established new grievance awareness initiatives.




Prof. M. ABDUL AZEEZ
PRINCIPAL
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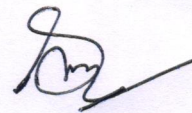
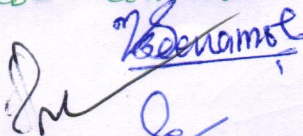


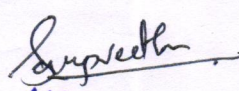
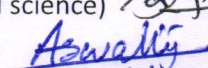

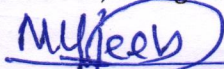
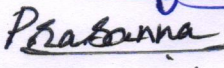
Chairman



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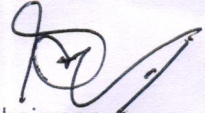
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Meeting 2:

- **Date:** 15th December 2022
- **Venue:** Conference Room, Main Block
- **Members:**
 - *Breenath chairperson* 
 - *Mohamed Labeeb- convenor*
 - 1. BEENAMOL (Staff Secretary) 
 - 2. HANEEFA K.T (office supdt) 
 - 3. SARIKA .M (HOD, Department of English) 
 - 4. SAMPREETH. PM. (HOD, Department of political science) 
 - 5. ASWATHY K.T..(HOD department of economics) 
 - 6. SHAMSHEER .K. (HOD department of economics)
 - 7. KRISHNENDU 2nd BBA (Elected Student Representative, College Union) 
 - 8. MUJEEB ,TP.(HOD Department Of Commerce) 
 - 9. PRASANNA.KT (chairperson WDC) 
 - 10. USMAN KUTTY PARAVAKKAL. (President FES)
- **Quorum:** 9 members present
- **Agenda:**
 - Review of new grievance awareness initiatives.
 - Discuss new grievances.
- **Discussion Points:**
 - Increased awareness led to more grievance submissions.
 - New grievances regarding academic performance evaluation.
- **Outcomes:**
 - Adjusted evaluation criteria for fairness.
 - Planned additional academic support sessions.



M. Azeez
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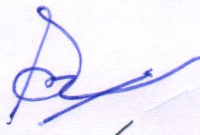
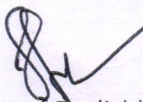

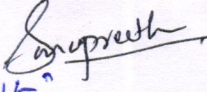
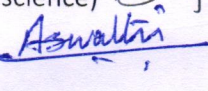
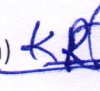

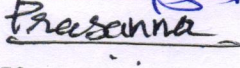

Chairman

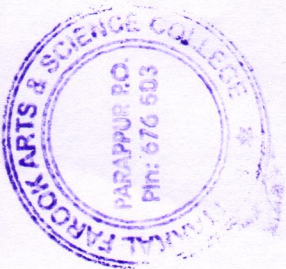


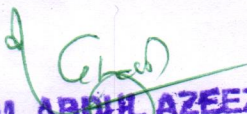
KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE

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Meeting 3:

- **Date:** 25th March 2023
- **Venue:** Conference Room, Main Block
- **Members:**
 - Chairperson: Sreenathi M.
 - Convener: Mahesh Lakshmi
 - 1. BEENAMOL (Staff Secretary) 
 - 2. HANEEFA K.T (office supdt) 
 - 3. SARIKA .M (HOD, Department of English) 
 - 4. SAMPREETH. PM. (HOD, Department of political science) 
 - 5. ASWATHY K.T..(HOD department of economics) 
 - 6. SHAMSHEER .K. (HOD department of economics)
 - 7. KRISHNENDU 2nd BBA (Elected Student Representative, College Union) 
 - 8. MUJEEB ,TP.(HOD Department Of Commerce) 
 - 9. PRASANNA.KT (chairperson WDC) 
 - 10. USMAN KUTTY PARAVAKKAL. (President FES)
- **Quorum:** 8 members present
- **Agenda:**
 - Year-end review of grievances.
 - Plan for next academic year.
- **Discussion Points:**
 - Reviewed grievances and actions taken.
 - Discussed plans for improving academic support.
- **Outcomes:**
 - All grievances resolved.
 - Recommendations for next year: more academic support, enhanced feedback mechanisms.




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Chairman