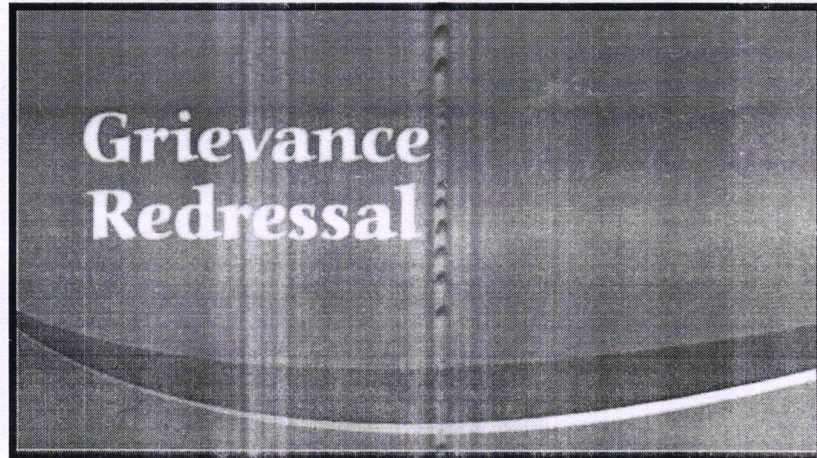


KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE

PARAPPUR P.O, KOTTAKKAL, MALAPPURAM DISTRICT, KERALA, 676503



MEETING MINUTES

GRIEVANCE REDRESSAL

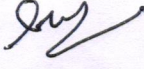
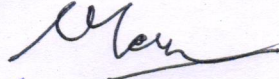
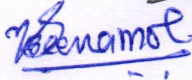
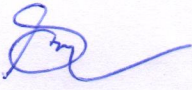
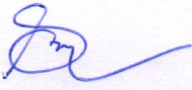
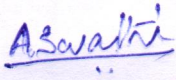
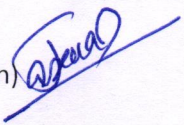

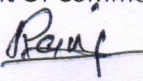

2021-22

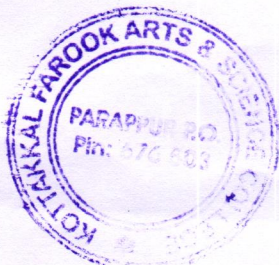


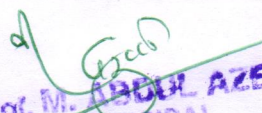
KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE

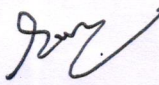
PARAPPUR P.O, KOTTAKKAL, MALAPPURAM DISTRICT, KERALA, 676503

Meeting 1:

- **Date:** 10th September 2021
- **Venue:** Conference Room, Main Block
- **Members Present:**
- **Chairperson:** ABOOBACKER KUTTY NAHA. (Head, Department of Mathematics) 
- **Convenor:** MOHAMMED LABEEB M (Vice Principal) 
- **Members:**
 1. BEENAMOL (Staff Secretary) 
 2. HANEEFA K.T (office supdt) 
 3. SREENATH .M (HOD, Department of Botany) 
 4. SAMPREETH. PM. (HOD, Department of English)
 5. ASWATHY K.T..(HOD department of economics) 
 6. SHAMSHEER .K. (HOD department of economics)
 7. JASEERA.P, 2nd BA (ENG) (Elected Student Representative, College Union) 
 8. MUJEEB ,TP.(HOD Department Of Commerce) 
 9. RANJINI V (chairperson WDC) 
 10. USMAN KUTTY PARAVAKKAL. (President FES) 
- **Quorum:** 8 members present
- **Agenda:**
 - Start of new academic year.
 - Review of previous year's recommendations.
- **Discussion Points:**
 - Implemented more student involvement in SGRC.
 - No grievances carried over.
- **Outcomes:**
 - Planned regular feedback sessions.
 - Established student grievance awareness campaign.




Prof. M. ABDUL AZEEZ
PRINCIPAL
KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE
PARAPPUR(P.O) - 676 503


Chairman

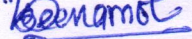

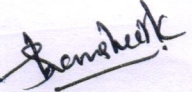
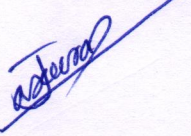

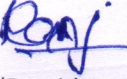
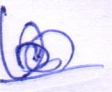


KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE

PARAPPUR P.O, KOTTAKKAL, MALAPPURAM DISTRICT, KERALA, 676503


Meeting 2:

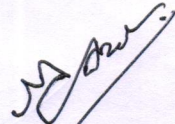
- **Date:** 15th December 2021
- **Venue:** Conference Room, Main Block
- **Members Present:**
- **Chairperson:** ABOOBACKER KUTTY NAHA. (Head, Department of Mathematics)
- **Convenor:** MOHAMMED LABEEB M (Vice Principal)
- **Members:**

1. BEENAMOL (Staff Secretary) 
2. HANEEFA K.T (office supdt)
3. SREENATH .M (HOD, Department of Botany) 
4. SAMPREETH. PM. (HOD, Department of English)
5. ASWATHY K.T..(HOD department of economics)
6. SHAMSHEER .K. (HOD department of economics) 
7. JASEERA.P, 2nd BA (ENG) (Elected Student Representative, College Union) 
8. MUJEEB ,TP.(HOD Department Of Commerce) 
9. RANJINI V (chairperson WDC) 
10. USMAN KUTTY PARAVAKKAL. (President FES) 
11.)

- **Quorum:** 8 members present
- **Agenda:**
 - Review feedback from student awareness campaign.
 - Discuss new grievances.
- **Discussion Points:**
 - Feedback from campaign positive, increased grievance submissions.
 - New grievances regarding campus safety and security problem of stray dogs.
- **Outcomes:**
 - Planned to enhance campus security measures.
 - Conducted safety audits.




M. ABOUL AZEEZ
PRINCIPAL
KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE
PARAPPUR(P.O) - 676 503


Chairman



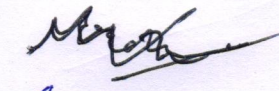
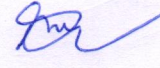
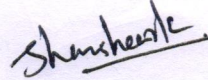
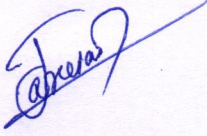
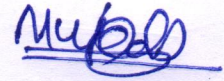
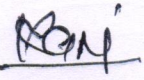
KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE

PARAPPUR P.O, KOTTAKKAL, MALAPPURAM DISTRICT, KERALA, 676503

Meeting 3:

- **Date:** 25th March 2022
- **Venue:** Conference Room, Main Block
- **Members Present:**
- **Chairperson:** ABOOBACKER KUTTY NAHA. (Head, Department of Mathematics)
- **Convenor:** MOHAMMED LABEEB M (Vice Principal)

- **Members:**

1. BEENAMOL (Staff Secretary) 
2. HANEEFA K.T (office supdt)
3. SREENATH .M (HOD, Department of Botany) 
4. SAMPREETH. PM. (HOD, Department of English)
5. ASWATHY K.T..(HOD department of economics)
6. SHAMSHEER .K. (HOD department of economics) 
7. JASEERA.P, 2nd BA (ENG) (Elected Student Representative, College Union) 
8. MUJEEB ,TP.(HOD Department Of Commerce) 
9. RANJINI V (chairperson WDC) 
10. USMAN KUTTY PARAVAKKAL. (President FES)

- **Quorum:** 7 members present

- **Agenda:**

- Final review of grievances.
- Plans for next year.


- **Discussion Points:**

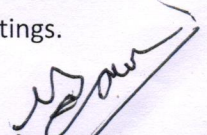
- Reviewed grievances and actions taken.
- Discussed plans for improving grievance redressal process.

- **Outcomes:**

- Resolved all grievances.
- Recommendations for next year: enhanced security, more frequent meetings.




of. M. ABDUL AZEEZ
PRINCIPAL
KOTTAKKAL FAROOK ARTS & SCIENCE COLLEGE
PARAPPUR(P.O) - 676 503


Chairman